



NO SHOW POLICY

Cancellation/ No show Policy for DOCTOR APPOINTMENT

We understand that there are times when you must miss an appointment due to a family or work-related emergency. However, when you do not call to cancel an appointment within 24 hours of your appointment date, you may be preventing a patient from getting much needed care.

Conversely, the situation may arise where another patient fails to cancel and we are unable to schedule you for a visit, due to a seemingly “full” appointment book.

If you schedule changes and you cannot keep your appointment, please contact the office at the earliest so we may reschedule you and accommodate those patients who are waiting for an appointment.

If an appointment is not cancelled by 12:00 pm the day before the appointment (or by 12:00pm on Friday if the appointment is on Monday), you will be charged **a fifty dollar (\$50)** “ no show” fee. Please keep in mind, this will not be covered by your insurance company.

Cancellation/ No show Policy for SURGERY

Due to the large block of time needed for surgery, last minute cancellations can cause problems and added expense for the office.

If the surgery is not cancelled at least 7 days in advance due to a medically related issue, you will be charged a **one-hundred dollar (\$100)** fee. Please keep in mind, this will not be paid by your insurance company.

I, _____ affirm that I have received a copy of the NO SHOW POLICY from POA.

Patient Name _____

Signature _____

Name of Patient/ Patient representative _____

Date: _____